

Residential Parks Act 2007

# Site condition report

## Residential park site agreement

### IMPORTANT INFORMATION

1. This form only relates to a residential *site* and not a dwelling on the site.
2. This site condition report must be completed by the park owner and resident at least 14 days before an agreement is signed.
3. This site condition report is an important record of the condition of the site at the time that the site agreement begins.
4. It is important to complete the site condition report accurately. It may be used as evidence at a later date, if a dispute arises.
5. Further information may be added on a separate sheet signed by the park owner and resident and attached to this report.
6. For information about the rights and responsibilities of park owners and residents visit [www.sa.gov.au](http://www.sa.gov.au) or call Consumer and Business Services on 131 882.
7. A further site condition report is not required to be completed when a new site agreement is made for the same site and between the same parties. However, it is highly recommended that the report be reviewed and updated, if necessary, during any agreement review process.
8. If electricity is supplied via an embedded network, residents must be provided prescribed information.

### Park and site information

<b>Park details</b>	<p>Name of park _____</p> <p>Address _____</p> <p>_____</p>
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<b>Park owner</b>	<p>Name _____</p> <p>Telephone _____ Mobile _____</p> <p>Email _____</p>
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<b>Site details</b>	Site number _____
	What is currently located on the site? ( <i>tick all that apply</i> )
	<input type="checkbox"/> Manufactured/transportable home <input type="checkbox"/> Caravan <input type="checkbox"/> Shed
	<input type="checkbox"/> Carport <input type="checkbox"/> Annex
	<input type="checkbox"/> Other ( <i>specify</i> ) <input style="width: 300px; height: 20px;" type="text"/>
Or:	
<input type="checkbox"/> Site is vacant	
Note - photographs may be attached.	

**General site condition**

	Clean (yes/no)	Undamaged (yes/no)	Comments
Landscaping/Garden			
Driveway			
Lawn area			
Site slab (concrete)			
General appearance			
Other ( <i>specify</i> ):			

<b>Other comments about condition of site (if any)</b>

Note. If the parties do not agree on whether or not an item is clean or undamaged, this should be noted as a comment.

Has any rubbish or have any goods been left behind on the site?

No

Yes – give details (*photographs may be attached*):


How many trees are growing on the site?

(*photographs may be attached*)

**Utilities**

	<b>Connected</b> (yes/no)	<b>Separately measured/metered</b> (yes/no)	<b>Meter reading</b> (if applicable)	<b>Is the park owner the supplier?</b> (yes/no)	<b>Maximum amps supplied to site</b>
<b>Electricity</b>					
<b>Gas</b>					
<b>Water</b>					
<b>Sewerage</b>					
<b>Telephone</b>					
<b>Internet</b>					

**General comments about utilities (if any)**

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**Specific works to be undertaken by park owner  
(cross out if not needed)**

The park owner agrees to undertake the following work during the course of the agreement (e.g. cleaning, repairs or additions):


The park owner agrees to complete that work by *(insert date)*:

**Signatures**

Park owner	
<b>Name:</b>	
<b>Signature:</b>	
<b>Date:</b>	/ /

Resident	
<b>Name:</b>	
<b>Signature:</b>	
<b>Date:</b>	/ /

This site condition report has been further reviewed:

<b>Signature of park owner:</b>	
<b>Signature of resident:</b>	
<b>Date:</b>	/ /

<b>Signature of park owner:</b>	
<b>Signature of resident:</b>	
<b>Date:</b>	/ /