

IN THE MATTER OF *Land Agents Act 1994* and *Land Agents Regulations 2025*

DECLARATION BY APPROVED AUDITOR

I, _____ of _____

in the state of South Australia, am a registered company auditor or person prescribed by regulation, **DO SOLEMNLY DECLARE** as follows:

1. that I am a registered company auditor or person prescribed by regulation and therefore entitled to be an auditor for the purpose of Part 3 Division 1 of the *Land Agents Act 1994* and *Land Agents Regulations 2025*.
2. that I have personally and with the assistance of my staff, by means of appropriate techniques and test checks, audited the accounts and records of the land agent practicing as _____ for the 12-month period ending _____.

Details of each account included in this audit:

Account name	BSB	Account number

3. that the document annexed to this declaration, and marked “**A**”, dated _____ and signed by me is my report of the result of such audit
4. that the document annexed to this declaration, and marked “**B**”, dated _____ is the statement and declaration delivered to me in accordance with Regulation 25 of the *Land Agents Regulations 2025*.

AND I make this declaration conscientiously believing it to be true and I am aware that providing false or misleading information is an offence under Section 54 of the *Land Agents Act 1994*.

Signature _____

Registration No. _____

Date _____

"A"

AUDITOR'S REPORT

I HEREBY REPORT that in my opinion, the land agent has during the period covered by the audit, complied with the requirements of the Act and regulations relating to the trust accounts.

AND I FURTHER REPORT:

- a) that the accounts and records appear to have been kept regularly and properly written up at all times
- b) that the trust accounts and records have been ready for examination at the periods appointed by me
- c) that the land agent has complied with my requirements
- d) that the land agent's trust account has not at any time during the period of the audit become overdrawn (except where the loss or deficiency was promptly rectified, was due to inadvertence and the total loss or deficiency did not exceed \$100 in any 3-month period)
- e) that the land agent does not have and has not had any debit balances in his or her trust account (except where the loss or deficiency was promptly rectified, was due to inadvertence and the total loss or deficiency did not exceed \$100 in any 3-month period)
- f) that I have received and examined a certificate furnished to me under Regulation 25 of the said regulations and I am satisfied with the result of that examination
- g) that the land agent has complied with Section 13 of the Act
- h) If the land agent uses a computer program to keep his or her accounts and records, that the program allows for the accounts and records to be conveniently and properly audited.

Note - if any of the above statements are not correct or require further explanation, please cross out the relevant section and attach a separate explanation.

Signature _____

Registration no. _____

Date _____

"B"

DECLARATION BY LAND AGENT & REGULATION 25

I/We _____ and _____
(director) (2nd director - if applicable)

being a director/s of _____

located at _____

in the state of South Australia, registered land agent RLA _____, **DO DECLARE**
as follows:

1. that the company is a land agent under Part 2 of *Land Agents Act 1994*
2. that this document marked **"B"**, dated _____ is my/our statement under Regulation 25 of the *Land Agents Regulations 2025*
3. that attached hereto is a schedule with the names of all persons and the amounts held on their behalf in the trust account of _____
4. that the balance of the trust moneys were on deposit with _____
(APPROVED FINANCIAL INST.) at _____ South Australia, account number _____
Balance \$ _____
5. that no negotiable or bearer securities or deposit receipts were held on _____
6. if the trust account balances are not in agreement with the balances of my ledger accounts, I have attached a statement reconciling those balances.

AND I/we make this solemn declaration conscientiously believing it to be true and I/we am aware that providing false or misleading information is an offence under Section 54 of the *Land Agents Act 1994*.

Signature director _____

Signature 2nd director(if applicable) _____

Date _____