

# Approval of Nominated Supervisor

## Building work contractors; companies and individuals

Every building work contractor, individual or company, must have a registered building work Supervisor to properly supervise their work and ensure that it meets required standards.

A contractor undertaking plumbing, gas fitting or electrical work may nominate a registered Plumbing, Gas Fitting or Electrical Worker.

**If you do not have an approved Supervisor in place for more than 28 days, your licence is suspended. This form must be accompanied by an application fee of \$151.00.**

**There are penalties for making a false or misleading statement in this application.**

**A maximum penalty of \$10,000 applies.**

**By lodging this application you are authorising the Commissioner for Consumer Affairs to make any inquiries necessary to determine this application.**

### Section 1: Details of Contractor

**Licence Number:** BLD \_\_\_\_\_ **Client ID:** \_\_\_\_\_

**Contractor Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**Postal Address:** \_\_\_\_\_

**Contact Phone No:** \_\_\_\_\_ **Email:** \_\_\_\_\_

### Electronic Contact Consent

(If you do not complete this section, information will be sent to your postal address)

☐ I would like to receive licensing information including all licence renewals, reminders and final notices by email. I would also like to receive renewal reminders by SMS.

☐ I would like to receive above information by post.

### Section 2: Details of Nominated Supervisor

**Registration Number:** BLD / PGE \_\_\_\_\_ **Client ID:** \_\_\_\_\_

**Full Name:** \_\_\_\_\_

**Note:** If the nominated Supervisor does not hold a Supervisors registration with our office, they are not eligible to be nominated. If an application for a Supervisor registration has been submitted to our office write "application pending" in the registration number

## Section 3: Particulars for approval of registered Supervisor

**What building work will be supervised by the Supervisor?**

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**If the contractor is a company, is the nominated Supervisor a director of the company?**

**YES / NO**

**Is the nominated Supervisor an employee of the contractor?**

**YES / NO**

**If NO, please explain how the work will be supervised:**

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## Section 4: Particulars for removal of nominated Supervisor(s)

**Do you wish to remove a current nominated Supervisor?**

**YES / NO**

**If YES, please list the nominated Supervisor(s) you wish to remove:**

**BLD / PGE** \_\_\_\_\_ **Full Name:** \_\_\_\_\_

**BLD / PGE** \_\_\_\_\_ **Full Name:** \_\_\_\_\_

**BLD / PGE** \_\_\_\_\_ **Full Name:** \_\_\_\_\_

**BLD / PGE** \_\_\_\_\_ **Full Name:** \_\_\_\_\_

## Section 5: Signature of Applicant

I solemnly declare that I have read the Building Work Contractors Act 1995 and regulations and understand my legal obligations if the Contractor's Licence is granted and that the contents of this application form and any attachments are true and correct. I understand that providing false or misleading information is an offence under section 48 of the Building Work Contractors Act 1995. I authorise the Commissioner for Consumer Affairs to make any enquiries necessary for the purpose of determining this application.

**Name:** \_\_\_\_\_

(Full name of individual applicant contractor or company director/secretary)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Section 6: Statement by Supervisor

**Name:** \_\_\_\_\_

(Full name of nominated Supervisor)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



Where to lodge this Form?

Post

GPO Box 1719  
ADELAIDE SA 5001

Electronically

Email all documents  
to:  
occupational@sa.gov.au

More information

[www.cbs.sa.gov.au](http://www.cbs.sa.gov.au)  
Ph: 131 882

# CREDIT CARD PAYMENT AUTHORISATION

Please ensure that this credit card authorisation is securely attached to your application or renewal form.

## Credit Card Payments

I hereby authorise the Commissioner for Consumer Affairs to debit my **Visa** or **MasterCard** for the amount of

\$ \_\_\_\_\_. For the purpose of:

- ☐ Application for a licence
- ☐ Renewal of a licence
- ☐ Other (please specify)

**Name:** \_\_\_\_\_ (as it appears on the card)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

Credit card number

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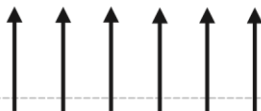
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Expiry date



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CCV

The use of the credit card CVV for 'card not present' transactions has been mandated by the Department of Treasury and Finance.  
The CVV code appears as the three digit number on the reverse side of your credit card.  
Cheques or money orders should be made out to the Commissioner for Consumer Affairs.  
No GST is applicable for fees and charges.

