

Application for a Major Lottery Licence

(Total Retail Prize Value In Excess Of \$5000)
Lottery and Gaming Regulations 2008

Customer Service Centre
Visit us: 91 Grenfell Street, ADELAIDE SA 5000
Mail to: GPO Box 2169, ADELAIDE SA 5001
Ph: 08 8226 8655
Email: lotterylicensing@agd.sa.gov.au
Web: www.cbs.sa.gov.au

This application must be accompanied by a non refundable fee

Office use only

Date received _____ Fee paid _____ Receipt No _____
Application No _____ Licence No M _____
Assessor _____ Granted by _____

Section 1 PRINT IN **BLOCK** LETTERS

Name of association _____

Postal address _____
_____ Postcode _____

Contact/applicant name _____

ABN _____

Telephone numbers Work _____
Fax _____ Mobile _____

Email _____

Lottery Title (if relevant) _____

Date licence number is required _____

Licence to be sent via: Post Email Fax
(tick (✓) one only)

Section 2 The purpose(s) for which the funds raised are to be applied (see fact sheet)

Section 3

Is this the association's first application for a lottery licence? Yes No

If this is the association's first application for a lottery licence, the following must accompany this application

- A copy of the association's constitution
- The names and addresses of the management committee
- Current list of the financial members of the association.

Note: A licence cannot be granted unless the above documents have been included with your application.

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Section 4

Details of the auditor appointed to audit the accounts of the lottery

Auditor

Name _____

Postal address _____

Postcode _____

Telephone numbers

Work _____

Home _____

Fax _____

Mobile _____

Qualifications of auditor
(tick (✓) which applies)

- Australian Society of Certified Practising Accountants
 Institute of Chartered Accountants in Australia
 National Institute of Accountants

Section 5

President

Name _____

Postal address _____

Postcode _____

Telephone numbers

Work _____

Home _____

Fax _____

Mobile _____

Secretary

Name _____

Postal address _____

Postcode _____

Telephone numbers

Work _____

Home _____

Fax _____

Mobile _____

Treasurer

Name _____

Postal address _____

Postcode _____

Telephone numbers

Work _____

Home _____

Fax _____

Mobile _____

Section 6

Details of prizes (refer to fact sheet)

Prize	Nature of prizes (e.g. cash, car, boat, trip, etc)	Retail value of each prize
1st		\$
2nd		\$
3rd		\$
4th		\$
5th		\$
etc		\$
Value of Prizes: The total value of the prizes in the lottery must not be less than 20% of the total face value of all the tickets in the lottery.		Total \$

Total number of tickets _____

Price per ticket \$ _____ Total face value of tickets \$ _____
 (number of tickets multiplied by price of ticket)

Estimated expenses for the conduct of the lottery \$ _____
 (this includes cost of prizes to association, printing, payments to telemarketers etc.)

Important:

It is the responsibility of the association conducting the lottery to ensure that a minimum of 35% of the gross proceeds from the sale of lottery tickets is distributed to the approved purpose(s)

Section 7

Ticket Sales

Start date _____ Closing date _____

Drawing date ❶ _____ Time of draw _____

Draw venue address _____

Postcode _____

Results published in - (name of publication) ❷ _____

Publication date(s) _____

❶ If more than one draw, please attach details of each draw.

All draws must take place in the presence of a scrutineer who is not associated with the licensee or otherwise involved in the conduct of the lottery.

A scrutineer means:

- (a) a commissioner for taking affidavits in the Supreme Court; or
- (b) a justice of the peace; or
- (c) a notary public; or
- (d) any other person authorised to take declarations under the Oaths Act 1936; or
- (e) a person of a class, authorised by the Minister to be a scrutineer

❷ The results must be published for each prize valued over \$250, within 7 days of each draw in a newspaper circulating generally throughout the state.

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Section 8

Will discounted tickets be offered?

(if yes, these details must appear on the ticket)

Yes No

Will bonus tickets be offered?

(if yes, these details must appear on the ticket)

Yes No

Are persons under the **age of 18** permitted to enter?

(if no, this information **must** be stated on the ticket and any advertising)

Yes No

Section 9

Has the association entered into an arrangement with a commission (fundraising) agent e.g. telemarketing agency? (if yes, provide details of this arrangement, e.g. copy of the contract)

Yes No

Will the association have the prizes in its possession prior to sale of tickets?

(if no, provide an explanation on a separate page). *

Yes No

Will any of the proceeds of the lottery be disbursed to another organisation? (if yes, please provide details of this arrangement, e.g. copy of contract/agreement).

Yes No

Will any inducement (other than prizes) be offered to enter or participate in the lottery? (if yes, attach details).

Yes No

* Where collector's items or major second-hand articles are offered as prizes, the Minister may require an independent valuation of the prizes.

This application must be accompanied with:-

- A copy of the ticket and ticket butt
- A copy of the ticket book cover (if any)
- A copy of the terms and conditions of entry or participation in the lottery.

Note: Please note that a licence cannot be granted unless the above documents have been included with the application.

Declaration:

PRINT IN BLOCK LETTERS

I declare that I am authorised to make this application and the contents of and the information provided with this application are true and correct. I am aware that it is an offence against the *Lottery and Gaming Act 1936* for a person involved (as principal, agent or employee) in the conduct of the lottery to act in a dishonest, deceptive or misleading manner in connection with the lottery.

Name _____

Office held _____

Signature _____

Date _____

CREDIT CARD PAYMENT AUTHORISATION

Payment can be made:

In person Customer Service Centre 91 Grenfell Street ADELAIDE SA 5000	Post Customer Service Centre GPO Box 2169 ADELAIDE SA 5001	Electronically Scan and email all with your application/renewal	More information www.cbs.sa.gov.au Ph: 08 8226 8555
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Payment can be made by in person by cash, EFTPOS or credit card, or you can post in a cheque/money order (made payable to Consumer and Business Services) or complete this authorization.

Please ensure that this credit card authorization is securely attached to your application or renewal form.

Credit Card Payments

I hereby authorise the Commissioner for Consumer Affairs to debit my **Visa** or **MasterCard**

for the amount of \$_____.

For the purpose of

- Application for a licence
- Renewal of a licence
- Other (please specify) _____

Name _____ (as it appears on the card)

Signature _____ **Date** _____

Phone _____

Credit card number

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						CVV Number

