

Application for an Outlet

When to use this form

This form can be used to apply by applicants for, or holders of, a **liquor production and sales licence** who wish to apply for a **production, retail or wholesale outlet**.

When complete, please send the form to LiquorAndGaming@sa.gov.au.

General

1. Do you hold, or are you applying for, a liquor production and sales licence?*

I am applying for a liquor production and sales licence

Application number: L

I hold a current liquor production and sales licence

Liquor licence number: 576

Premises/proposed premises details

i This question relates to the premises as stated on your licence/licence application.

2. Trading name/proposed trading name*

3. Premises/proposed premises address*

4. Premises/proposed premises suburb*

, South Australia

5. Premises/proposed premises postcode*

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Outlet

① [More information about the different types of outlets can be found here.](#)

① If you are applying for multiple outlets, please complete a separate form for each outlet.

6. Do you have production premises?

Production premises means premises to be occupied and used by the licensee for the production of liquor. Production of liquor includes any step in production including the growing of grapes or other primary produce for production of liquor.

Yes

No

7. Do you have any outlets already approved on your liquor licence? Select all that apply.

Production outlet

Wholesale outlet

Retail outlet

Not applicable

8. Are you applying for a production, retail or wholesale outlet?

You can only apply for a production outlet if you have selected 'Yes' to question 6. The production outlet must be comprised of the whole or part of the licensee's production premises or be premises that are adjacent to the licensee's production premises. Also note that you may not have more than one of each type of outlet.

Production outlet

Wholesale outlet

Retail outlet

9. Proposed outlet address*

10. Proposed outlet suburb*

, South Australia

11. Proposed outlet postcode*

Application Form

Contact details for this application

12. Name*

13. Email*

14. Phone*

15. Relationship to applicant*

Applicant/Licensee

16. Organisation name*

Required if answer to question 15 is not Applicant/Licensee.

17. Address*

18. Suburb*

19. Postcode*

, South Australia

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Outlet trading hours for the sale of liquor

Consumption on

① Trading past 2am may affect your annual fees.

20. Complete the following*

On any days you apply to sell liquor for consumption on the outlet past midnight, select 'The following day'. If you do not intend to sell liquor for consumption on the outlet, other than by samples, please select 'Closed'.

Monday	00:00	To	00:00	<input type="checkbox"/> The following day	<input type="checkbox"/> Closed
Tuesday	00:00	To	00:00	<input type="checkbox"/> The following day	<input type="checkbox"/> Closed
Wednesday	00:00	To	00:00	<input type="checkbox"/> The following day	<input type="checkbox"/> Closed
Thursday	00:00	To	00:00	<input type="checkbox"/> The following day	<input type="checkbox"/> Closed
Friday	00:00	To	00:00	<input type="checkbox"/> The following day	<input type="checkbox"/> Closed
Saturday	00:00	To	00:00	<input type="checkbox"/> The following day	<input type="checkbox"/> Closed
Sunday	00:00	To	00:00	<input type="checkbox"/> The following day	<input type="checkbox"/> Closed

Outlet capacity

21. Please enter the proposed outlet capacity*

① Capacity is the maximum number of persons allowed on the outlet at any one time, not the maximum capacity of the venue.

If the capacity of your licensed premises, including all outlets, is greater than 200, it may affect your annual fees.

Owner of the proposed outlet

22. Do you own the premises where the outlet is proposed to be located?*

- Yes
- No *Please provide landlord's consent (see Required Documents)*

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Documents required on application

- Landlord's consent**
 Consent of your landlord is required before the application can proceed.
Required if you selected 'No' to question 22.
[Please complete the document available here and provide it with your application.](#)
- Certificate of Title**
 For information about how to get a copy of your certificate of title, [please click here.](#)
- Premises plan (unmarked)**
[For information about the requirements of this document, click here.](#)
- Premises plan (marked)**
[For information about the requirements of this document, click here.](#)
- Council development approval**

Lodgement

The following fee will apply if this application is in relation to an **existing** liquor production and sales licence. A team member will contact you to arrange payment.

Fee Type	Amount
Sch 1, Item 15 – Application by holder of liquor production and sales licence for approval of production outlet, retail outlet or wholesale outlet	Refer to Application fees

Declaration

I, _____, declare that:

- I am authorised to make this application
- all the information provided in this application is true and correct to the best of my knowledge and belief
- I have read and understood the [outline of responsibilities](#).

I agree to the above.