

# Application for a Collective Outlet

## When to use this form

This form can be used to apply by persons applying for, or persons holding, a **liquor production and sales licence** who wish to share their premises, or a part of their premises, with another holder of a liquor production and sales licence. The part of the premises that is shared is referred to as a **collective outlet**.

Please note that a **collective outlet** must be granted over a **retail** or **wholesale outlet** for each of the licensees or as a **production outlet** for one licensee and as a **retail** or **wholesale outlet** for the other licensees. If you need to apply for a **retail, wholesale** or **production outlet** as part of this application, you will also need to complete the **Application for an Outlet** form, which can be requested by emailing [liquorandgaming@sa.gov.au](mailto:liquorandgaming@sa.gov.au).

**Collective outlets** cannot be granted if the trade authorised at the premises would, in view of the number of licensees involved or the nature and extent of the trade or for any other reason, be better authorised by a packaged liquor sales licence or a licence of some other category.

This form can also be used for persons wishing to remove licensees from a collective outlet or change the outlet type connected to a collective outlet.

When complete, please send the form to [liquorandgaming@sa.gov.au](mailto:liquorandgaming@sa.gov.au).

## Collective outlet details

**i** This question relates to the part of the premises which is or will be shared. Note, the shared part of the premises must form all or part of a **retail, wholesale** or **production** outlet.

1. **Collective outlet/proposed collective outlet address\***
  
2. **Collective outlet/proposed collective outlet suburb\***  
  
 , South Australia
3. **Collective outlet/proposed collective outlet postcode\***

# Application for a Collective Outlet

## General

**4. Do you hold, or are you applying for, a liquor production and sales licence?\***

I am applying for a liquor production and sales licence

Application number: L

I hold a current liquor production and sales licence

Liquor licence number: 576

**5. Are you amending an existing collective outlet authorisation, seeking to be removed or added to an existing collective outlet or are you applying for a new collective outlet?\***

I am applying to amend an existing collective outlet authorisation (go to Question 6)

I am applying to be removed from an existing collective outlet (go to Question 8)

I am applying to be added to an existing collective outlet (go to Question 9)

I am applying for a new collective outlet (go to Question 10)

## Amend an existing collective outlet authorisation

① Only answer this question if you answered, "I am applying to amend an existing collective outlet authorisation" to question 5. Note that this form should only be used to amend the type of outlet against which a collective outlet is listed – for any other changes, please email [liquorandgaming@sa.gov.au](mailto:liquorandgaming@sa.gov.au). Note also, that a separate form needs to be completed by each collective outlet participant who wishes to make an amendment to their authorisation.

① Please note that in a collective outlet, only one licensee can have their collective outlet listed against a production outlet. If there is already a production outlet attached to this collective outlet, your application will be refused.

**6. Current outlet type\***

Retail Outlet

**7. New outlet type\***

Retail Outlet

*Go to question 11.*

# Application for an Outlet

## Remove from an existing collective outlet

- ① Only answer this question if you answered, “I am applying to be removed from an existing collective outlet” to question 5.
- ① Note that there must always be at least two licensees that share a collective outlet. If this removal results in only one party remaining in the collective outlet, the collective outlet will need to be removed from both licences – as such, as part of the assessment of this application, you may be contacted and be required to provide the consent of the remaining licensee prior to the application being granted.

- 8. I apply for the collective outlet associated with the following outlet for the above mentioned licence to be removed\***

Retail Outlet

*Go to question 11.*

## Add to an existing collective outlet

- ① Only answer this question if you answered, “I am applying to be added to an existing collective outlet” to question 5.
- ① Note that you will be required to provide evidence of consent from all other licensees listed as participants for the collective outlet.
- ① Note that the address of the collective outlet must match the address of the outlet type selected below.

- 9. I apply for a collective outlet authorisation to be added to the following outlet type listed on the aforementioned licence\***

Retail Outlet

*Go to question 11.*

# Application for an Outlet

## New collective outlet

- ① Only answer this question if you answered, "I am applying for a new collective outlet" to question 5.
- ① Please note that in a collective outlet, only one licensee can have their collective outlet listed against a production outlet.

### 10. List all licensees who will be participating in the collective outlet\*

#### PARTICIPANT 1

**Licence number**

*Required if application is for current licence*

576

**Application number**

*Required if application is for a licence which has been applied for but has not yet been granted*

L

**Outlet type** Retail Outlet

#### PARTICIPANT 2

**Licence number**

*Required if application is for current licence*

576

**Application number**

*Required if application is for a licence which has been applied for but has not yet been granted*

L

**Outlet type** Retail Outlet

# Application for an Outlet

**PARTICIPANT 3****Licence number**

*Required if application is for current licence*

576

**Application number**

*Required if application is for a licence which has been applied for but has not yet been granted*

L

**Outlet type** Retail Outlet

**PARTICIPANT 4****Licence number**

*Required if application is for current licence*

576

**Application number**

*Required if application is for a licence which has been applied for but has not yet been granted*

L

**Outlet type** Retail Outlet

**PARTICIPANT 5****Licence number**

*Required if application is for current licence*

576

**Application number**

*Required if application is for a licence which has been applied for but has not yet been granted*

L

**Outlet type** Retail Outlet

# Application for a Collective Outlet

## Contact details for this application

11. Name\*

12. Email\*

13. Phone\*

14. Relationship to applicant\*

Applicant/Licensee

15. Organisation name\*

*Required if answer to question 14 is not Applicant/Licensee.*

16. Address\*

17. Suburb\*

, South Australia

18. Postcode\*

## Documents required on application

- Consent of all existing collective outlet participants**

*Required if you answered, 'I am applying to be added to an existing collective outlet' to question 5.*

- Consent of all collective outlet participants**

*Required if you answered, 'I am applying for a new collective outlet' to question 5.*

- Collective outlet plan (marked)**

*Required if you answered, 'I am applying for a new collective outlet' to question 5.*

[For information about the requirements of this document, click here.](#)

# Application Form

## Lodgement

The following fee will apply if this application is in relation to an existing liquor production and sales licence. A team member will contact you to arrange payment.

Fee Type	Amount
Sch 1, Item 17 – Application by holder of liquor production and sales licence for additional licensed premises to be shared	Refer to <a href="#">Application fees</a>

## Declaration

I, \_\_\_\_\_, declare that:

- I am authorised to make this application
- all the information provided in this application is true and correct to the best of my knowledge and belief
- I have read and understood the [outline of responsibilities](#).

I agree to the above.